

	A	B	C	D	E	F	G	H	I	J
1	INTEGRATION JOINT BOARD BUSINESS PLANNER									
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
2	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG		Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	03 September 2019									
4	11.06.2019	IJB Meeting Dates	Council issued meeting dates for 2020, there is a requirement to align IJB, ASP and CCG Committee dates	Reported to this meeting	Derek Jamieson	Chief Officer - Governance	ACC		R	
5	Carried Forward	PCIP Update		Reported to this meeting	G. Woodcock	Transformation Lead	ACHSCP		R	
6	Carried Forward	Strategic Risk Register Martin Allan	Bi-Annual - January and June	Not due to be reported to this meeting	Martin Allan	Business Lead	ACHSCP		R	
7	Carried Forward	Transformation Decisions Required		Reported to this meeting	G. Woodcock	Transformation Lead	ACHSCP		R	
8	11.12.2018	Alcohol and Drug Partnership Investment Plan	IJB 11.12.18 Article 16 - The Board requested that an annual report be submitted to the IJB in respect of the Investment Plan. This was scheduled for December meeting.	Reported to this meeting	Karen Gunn	Mental Health Lead	ACHSCP		R	
9	Carried Forward	Action 15 Proposals		Reported to this meeting	Karen Gunn	Mental Health Lead	ACHSCP		R	
10	Standing Item	Annual Report	The purpose of this report is to obtain IJB approval of the partnership's annual performance report for 2018-19 and its agreement that the approved report should be published and also presented to Aberdeen City Council and NHS Grampian for their information.	Reported to this meeting	A. Macleod	Performance Lead	ACHSCP		R	
11	Standing Item	MSG & National Performance Report	Included within Annual Report	Included within Annual Report	A. Macleod	Performance Lead	ACHSCP		R	Included within Annual Report
12		Standards Officer	To inform the IJB of the requirement to nominate a replacement Standards Officer to the Standards Commission, following the retirement of the previous incumbent.	Reported to this meeting	Martin Allan	Business Lead	ACHSCP		R	
13	Carried Forward	Supplementary Work Plan	1.1. The purpose of this report is to present a supplementary work plan for expenditure on social care services, together with associated procurement business cases, for approval.	Reported to this meeting	Jean Stewart Coxon	Procurement	ACC		R	
14	Carried Forward	Heath Visiting		Reported to this meeting in Transformation Report	G. Woodcock	Transformation Lead	ACHSCP		R	
15	Standing Item	Winter Plan	The Aberdeen City Health and Social Care Partnership is required to develop a "Winter Plan" each year to reflect arrangements to support activity over the winter period. The draft Winter Plan before the IJB for period 2019/20 is contained in Appendix One to this report.	Reported to this meeting	Jason Nicol	SOARs Lead	ACHSCP		R	
16		Interim VSH Business Case	Business Case	Reported to this meeting in Transformation Report	G. Woodcock	Transformation Lead	ACHSCP		R	
17		Strategic Commissioning Approach	The report outlines the review of the ACHSCP approach to strategic commissioning. The review is aligned to key recommendations made by the Scottish Government and Audit Scotland and makes recommendations for a robust, systematic approach to Strategic Commissioning within the partnership.	Reported to this meeting	Anne McKenzie	Lead Commissioner	ACHSCP		R	

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2										
18	19 November 2019									
19	26.03.2019	Localities	IJB 26.03.19 Item 13 - Localities The Board instructed the Chief Officer to report back to the November 2019 meeting of the IJB with a further update on the implementation of the revised localities. Instructed the Chief Officer to discuss opportunities for developing clear, distinct terminology for ACHSCP localities and Community Planning Partnership localities and report back with a recommendation to the IJB.		G.Woodcock	Transformation Lead	ACHSCP			
20	Standing Item	Strategic Risk Register Martin Allan	Bi-Annual - January and June		Martin Allan	Business Lead	ACHSCP			
21	Standing Item	Chief Social Work Officer Annual Report			Graham Simpson	Chief Social Worker	ACC			
22	Standing Item	Financial Monitoring Report	Financial Monitoring Report		A.Stephen	Chief Finance Officer				
23	11.06.2019	Review of Commissioned Day Services	IJB 11.06.2019 - (6)Noted that a report on the future provision of day care services will be presented to the IJB in November 2019		Anne McKenzie	Lead Commissioner	ACHSCP			
24	11.06.2019	NHS Grampian Services which are hosted in Aberdeen City, Aberdeenshire and Moray Integration Joint Boards	IJB 11.06.2019 - Instructed the Chief Officer (ACHSCP) to prepare a draft role and remit for this meeting in consultation with the Chief Officers for the Aberdeenshire and Moray Health and Social Care Partnerships.		Sandra Ross	Chief Officer	ACHSCP			
25		Community Mental Health Strategy	Approval of Strategy		Karen Gunn	Mental Health Lead	ACHSCP			
26	11.06.2019	Consultation Protocol with Trade Unions	A consultation protocol was requested with the Trade Unions		Graham Lawther	Communications Lead	ACHSCP			
27	Standing Item	Transformation Decisions Required			G. Woodcock	Transformation Lead	ACHSCP			
28	21 January 2020									
29	Standing Item	Transformation Decisions Required			G. Woodcock	Transformation Lead	ACHSCP			
30	Standing Item	Annual Update Autism & LD			Kevin Dawson	Mental Health Lead	ACHSCP			
31	Standing Item	Annual Report on ADP			Karen Gunn	Mental Health Lead	ACHSCP			
32	11 February 2020									
33	Standing Item	Annual Budget Papers			Alex Stephen	Chief Finance Officer	ACHSCP			
34	10 March 2020									
35	11.12.2018	Autism Strategy and Action Plan	IJB 11.12.18 Article 13 - The Board noted that progress reports on the implementation of the above would be provided annually, with updates to the Clinical Care and Governance Committee in the interim. Suggested April 2020.		Karen Gunn	Mental Health Lead	ACHSCP			

